



The Play Den

32. Professional Conduct Agreement

We recognise that practitioners and their managers will use online and digital technologies in their personal and social lives. We do not seek to prevent any practitioner or manager from accessing online technologies however we do ask them to sign a voluntary Professional Conduct Agreement to ensure there is not confusion between their home and professional roles.

Name of practitioner/Manager:

I agree that through my recreational use of social networking sites or other online technologies that I will:

Not bring the setting into disrepute

Observe confidentiality and refrain from discussing any issues relating to work, children and young people or parents/carers

Not share or post, in an open forum, any information that I would not want children and young people, parents/carers or colleagues to view

Set privacy settings to block unauthorised access to my page and to restrict those who are able to receive updates

Keep my professional and personal life separate and will not accept children and young people and parents/carers as 'friends'

Consider how my social conduct may be perceived by others and how this could affect my own reputation and that of the early years setting

Either avoid using a profile photograph or ensure it is respectable and an image I would be happy to share with anyone

Report any known breaches of the above

I understand that the completion of this form is optional. However, I voluntarily choose to complete it to safeguard my own professional reputation and that of the early years setting. I understand I am in a position of trust and my action outside of my professional environment could be misinterpreted by others and I am conscious of this when sharing information publicly with

Signature:	Date:
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others.

This policy was produced on 15/5/16 and last updated on 13/4/19